

# Roberts Eyecare Associates



**Vestal Commons**  
**3455 Vestal Parkway East**  
**Vestal, New York 13850**  
**607-722-2020 or 607-722-3937 (fax)**

**75 Main Street**  
**Sidney, New York 13838**  
**607-563-7551 or 607-563-2442 (fax)**

Please TYPE or PRINT clearly. *This application must be completed by the applicant.* Each question must be answered in full. If answer is NO or NONE, indicate same. We appreciate your interest in our practice.

Roberts Eyecare Associates complies with all Federal and State statues which prohibit discrimination. We consider all applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital status, veteran, or any other legally protected status.

Name: \_\_\_\_\_  
Last
First
M.I.

**Permanent Address:**

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone Number(s) \_\_\_\_\_

1. Are you 18 years or older?  yes  no
2. Are you employed now?  yes  no  
 If so, may we inquire of your present employer?  yes  no
3. Position applied for: \_\_\_\_\_ Rate of pay expected \$ \_\_\_\_\_ / week / hour  
 Date Available: \_\_\_\_\_
4. Other position(s) qualified for: \_\_\_\_\_
5. Are you legally eligible for employment in the United States?  yes  no
6. Check shift(s) you can work  Full Time  Part Time  Day  Evening  
 Saturdays
7. Are you available to work overtime?  yes  no
8. Special Licenses or Certifications \_\_\_\_\_  
 Expiration Date \_\_\_\_\_
9. Have you ever been employed by **Roberts Eyecare Associates**?  yes  no
10. Where did you learn of this position? \_\_\_\_\_

## EDUCATION

Circle Highest Grade Completed:    Grade School    High School    College    Graduate  
1 2 3 4 5 6 7 8    9 10 11 12    1 2 3 4    1 2 3 4

Name and Location \_\_\_\_\_ Course \_\_\_\_\_ Degree \_\_\_\_\_

High School \_\_\_\_\_

College \_\_\_\_\_

Other Graduate, Business or Vocational School, or Other Training Skills (such as accounts rec/pay; medication background; computer experience; working with the public; etc):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



Below are a number of descriptions that may or may not apply to you. If the statement describes you, mark "AGREE", if the statement does not describe you, mark "DISAGREE".

	<u>AGREE</u>	<u>DISAGREE</u>
I am always on time or a little early for everything	_____	_____
I enjoy approaching new people	_____	_____
I like change	_____	_____
I work best in a fast-paced environment	_____	_____
I have been described as good-natured, even under difficult circumstances	_____	_____
I can't be pleasant if people are rude to me	_____	_____
Others have described me as shy and introverted	_____	_____
I work best when I am able to complete one task at a time	_____	_____
I'm hesitant to ask questions when I don't understand something	_____	_____
I sometimes find it hard to be enthusiastic about work	_____	_____
I work well as a team and am happy to help my team members when needed	_____	_____

Circle the number which describes how often you have performed the task listed.

<u>How often have you:...</u>	<u>Never</u>	<u>Sometimes</u>	<u>Often</u>
Greeted and approached customers	1	2	3
Interacted with customers in a sales environment	1	2	3
Dealt with more than one customer at a time	1	2	3
Dealt with unhappy customers	1	2	3
Straightened and kept sales floor or work area clean and organized	1	2	3
Performed more than one task at a time	1	2	3
Worked closely with others to get the job done	1	2	3
Lifted and moved bulky merchandise from shelving units various heights	1	2	3
Followed directions in assembling furniture	1	2	3
Been in a decision making role	1	2	3
Operated a cash register	1	2	3
Worked in a fast paced environment	1	2	3

Is there anything you would like to share as to why you would be a good candidate for the position you are applying for?